GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – M.W.Dept.,-Permission of surrender E.L. for encashment during 2015-16 to Smt. P.N.V.Lakshmi, Assistant Section Officer, Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.RT.No. 3 **Dated: 07.01.2016**
Read the following:

Ref: 1. G.O.Ms.No.172, Fin.&Plg. (FW.FR.I) Dept., dt.01.07.1974.
2. G.O.Ms.No.221, Fin.&Plg. (FW.FR.I) Dept., dt.23.08.1974.
3. Circular Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dt.22.06.2014.
4. Application of Smt. P.N.V.Lakshmi, Assistant Section Officer, M.W. Dept., dt.22-12-2015

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In terms of the orders issued in the Govt. Order 1st read above, read with the Govt. Circular Memo 3rd read above, permission is accorded to Smt P.N.V.Lakshmi, Assistant Section Officer, Minorities Welfare Department as shown below to surrender 15 days of Earned Leave for encashment for the financial year 2015-16.

Name and Designation of the employee	Date of last surrendered	Earned Leave at Credit as on 31.12.2015	Leave now surrendered	Balance at credit after surrender
Smt. P.N.V.Lakshmi Assistant Section Officer	16.12.2014 to 30.12.2014	87	16.12.2015 to 30.12.2015	72

2. It is certified that necessary entries are made in the Service Register of the Officer.

3. The Drawing Officer & Asst. Secretary to Govt., M.W. Department is requested to draw and disburse the amount to the concerned as ordered in Para (1) above.

4. This order does not require the concurrence of Finance Department as per the rules/orders in vogue.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.SATYANARAYANA RAO
ADDITIONAL SECRETARY TO GOVERNMENT

To
The Individual concerned.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Hyderabad.
Sc/sf.

// FORWARDED :: BY ORDER //

SECTION OFFICER